

School Advisor Council Meeting

Pacetti Bay Middle School (PBMS)

245 Meadowlark Lane

Saint Augustine, Florida

9/12/2019

2:15 – 3:27 PM

Media Center

Attendees: Jay Willetts-Principal; John Manias- SAC Chair; Bruce Laga-SAC co-chair; Kimber Ponce-Support Staff; Monica Freeland-District Buddy
Chris Lefebvre; Staci Farrell; Robyn Lightsey; Christine Ball; Laura Wynn; Monica Freeland; Roy Alaimo; Beth Stojanovic; Marlana Colarusso.

Guest: Karin Gowens-Media Specialist

1. Welcome

- John Manias, SAC chair, called the meeting to order at 2:17 PM

2. Financial Update

- Bruce Laga, SAC co-chair, reviewed the current budget on overhead
- Jay Willetts added information about funds in the budget, where they come from and how they are dispersed. Mr. Willetts responded to questions on present funding increases and past discernments.

3. Overview of SAC Bylaws/Roberts Rules of Order

- John Manias, SAC chair, explained to the usage of Roberts Rules as a structural guide line to the committee. The committee received a copy of Roberts Rules for their perusal. The committee will vote to adopt the rules on 10/10/20.

4. Funding Request

- Karin. Gowens, PBMS Media Specialist, presented a proposal to re-purchase BrainPOP for the school year 2019-2020. MS. Gowens presented the committee with the costs of the program and who uses the program within the school. MS. Gowens had school usage data for the past three years.
 - Robyn Lightsey asked who uses the program, and is it used school-wide. Karin responded with her data.
- Roy Alaimo made a motion to approve, seconded by Beth Stojanovic. Motion to approve was unanimously approved by the committee.
- **Funding Request II**
- Karin. Gowens, PBMS Media Specialist, presented a proposal to cover the cost of a conference she would like to attend. The conference, Florida Association for Media in Education (FAME). Ms. Gowens gave the committee a cost breakdown, the benefits of attending, and the results that have been achieve in the past. The cost was \$989.00.
 - Mr. Willetts gave further evidence in support of the trip and how it benefits the school. Last year 26,000 book transactions took place at PBMS.
 - Motion to approve: Robyn Lightsey, seconded by Beth Stojanovic, unanimously approved by committee.

5. School Improvement Plan Presentation

- Mr. Willets, school principal, presented the committee with the PBMS School Improvement Plan, (Handout). Mr. Willets explained briefly the history of the schools' academic records, demographics of the current year, and student population.
 - Mr. Willets emphasized the goals of Pacetti Bay Middle School to the committee, i.e.
 - I. Grades/Academics
 - II. Culture
 - III. Support
 - Mr. Willets, citing pages 7-9, celebrated the success of the students at Pacetti Bay Middle School and their particular achievements in various content areas.
 - Mr. Willets explained briefly the new federal data index named ESSA to the committee.
 - Mr. Willets explained the SIP Plan is an outline of the past, what are the areas of concern and how the school plans to meet the challenges they will face in the 2019-2020 school year. Mr. Willets reaffirmed his commitment to the 3 goals stated in the SIP plan.
6. Safety Update
- Mr. Willets, segued to the safety topic to inform the committee of the District and School Safety Plans to protect the students at Pacetti Bay Middle School. Mr. Willets described what has been done so far as of the safety: Single point building entry; classroom doors locked at all times; keypads to enter the building and teacher/student drills to train safe practices. Mr. Willets defined what needs to be done, such as the school building video camera update and future drills to ready the population in case of necessity.
 - Mr. Willets also gave credit to the county police and fire departments for their commitment to protecting the population.
7. Good News
- Mr. Willets shared events and special happenings for the year and praised the committee involvement in the 2019-2020 school year.
 - Monica Freeland, District Support, gave a shout out for Ms. Hodges being named SJCS D's middle school history teacher of the year.
8. Next Meeting Dates
- John Manias mention the upcoming SAC meeting to the committee and opened for public comment.
 - C. Lefebvre spoke on his kid's transition to Pacetti Bay from another state and elaborated on the safe-haven created by the school and the students.
9. John Manias thanked the participants and the meeting was adjourned at 3:37 PM.